

Gateway Special Recreation Association

Board of Director's Meeting

February 13, 2014

- I. Call to Order: President Gina Hassett called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:07 pm on February 13, 2014 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Erica Brady, Elmhurst for Cindy Szkolka; Gina Hassett, Hinsdale; Matt Russian, Pleasantdale; Kristen Violante, Willowbrook; Scott Nadeau, York Center.

Absent: Karen Spandikow, Oakbrook and Brian Kaspar, Westchester

Staff Present: Ray Graham Staff: Brian Alexander and Kathy Carmody

- II. Open Forum: Scott asked if it was Ray Graham policy to pay for overnight cost for the IPRA conference. It RGA policy not to cover that cost. RGA does pay for staff to attend the conference.
- III. Board Member Comments: None.
- IV. Communications: None.
- V. Omnibus Agenda: Motion made by Kristin Violante, Willowbrook, to approve the Omnibus Agenda and motion seconded by Scott Nadeau, York Center.
 - A. Approval of January 9, 2013 Regular Meeting Minutes
 - B. Approval of February Check Register
 - C. Approval of February Treasurer's Report

On a voice vote, motion passed.

VI. Reports

- A. RGA Monthly Report: The monthly report was reviewed by Superintendent Alexander. Numbers at this point for winter have increased slightly. Superintendent Alexander noted the Staff training and outside organization involvement. Superintendent Alexander saw a demo of new online registration software, show demo to the Board. Kathy Carmody mentioned with the weather cancellations, have a tier procedure as to when to cancel.
- B. Advisory Oversight Group Reports: None.

VII.

- A. Old Business: Medicine Dispensing Policy Review: Superintendent Alexander updated the policy. Adding in the sentence under Parental Procedures and omitted the form was for Day Camp. Jim Pacanowski recommended adding the verbiage on the 2nd paragraph, the medication instruction from the manufacturer be included along with the prescription. This is to ensure that the medication does not need to be administered by a medical professional.
- B. Day Camp Transportation: Discuss next month

- VIII. New Business: Budget Process- Kathy Carmody stated RGA will be looking at Staff plans in March and Income and Expenses in April. It was noted to also discuss Capital planning. For the March meeting the Board members are to brainstorm capital plan items, wish list and project list.

- IX. Open Forum: Gina will send Bylaws and Articles of Agreement electronically to all Board Members.

- X. Adjournment: Jim Pacanowski, Burr Ridge, made a motion to adjourn the meeting, seconded by Matt Russian, Pleasantdale. Motion passed on a voice vote.