

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

DECEMBER 8, 2016

- I. **Call to Order:** President Cindy Szkolka called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:01pm on December 8, 2016 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Sharon Peterson, Countryside; Cindy Szkolka, Elmhurst; Sammy Hanzel, Hinsdale; Matt Russian, Pleasant Dale; Jim Berg, Westchester; John Fenske, Willowbrook; Scott Nadeau, York Center

Absent: Karen Spandikow, Oakbrook

Staff Present: Ray Graham Staff: Superintendent Ryan Cortez and Denise Rau (Director SLC/ECLC/SC)

Visitors: None

- II. **Open Forum:** Matt Russian mentioned that he received a phone call from a participating resident who was unhappy with the combination of winter and spring brochure for registration purposes and highlighted the resulting financial issues. He inquired as to whether anyone else had similar experiences. No other board members had received such input. Superintendent Cortez mentioned that two participants provided feedback since they do not like going out in the winter time and would need to do so for the new registration set-up. Matt Russian mentioned that Gateway may be receiving a letter from the participant detailing their feelings further. Discussion continued regarding current registration procedures, whether or not programs (specifically spring) would fill up requiring participants to sign up earlier in time and possible payment plan options. Superintendent Cortez said that Gateway had researched this topic prior to implementation and that more than 75% of participants were registering for both winter and spring sections of this particular program which made things easier for a majority of participants. She also noted that scholarships were 'doubled' since participants would be eligible for \$200 at time of registration for combined winter/spring programs as opposed to \$100 each for individual winter and spring programs. Superintendent Cortez added that Gateway is monitoring how this registration season goes and already have ideas for next year's registration.

- III. **Board Member Comments:** None

- IV. **Communications:** None

- V. **Omnibus Agenda:** Motion was made by Jim Pacanowski, Burr Ridge; to approve the Omnibus Agenda and motion seconded by Scott Nadeau, York Center.

A. Approval of November 2016 Regular Meeting Minutes

- B. Approval of December 2016 Check Register
- C. Approval of December 2016 Treasurer's Report

On a voice vote, the motion passed unanimously.

VI. Reports:

A. Superintendent Cortez reviewed her monthly report and highlighted the seasonal comparison between programs in 2015 vs 2016. Feedback has been positive with the introduction of new programs. She stated that many families are very keen on keeping set days and times for programs, regardless of the specific program. As of now, there are 5 full programs with no wait list. Gateway still has open positions for Recreation Leaders and Aids, as well as a need for volunteers for basketball scorekeepers on Tuesday evenings. All vehicles appear to be in fantastic shape. The winter/spring brochure has been mailed and registration is underway. Gateway has a packed basketball program with players spanning four teams this season and will probably need to add a fifth team next year.

VII. Old Business:

A. IAPD/IPRA Conference: President Szkolka stated that she has spoken with Denise Rau and the funds are allocated for Gateway employees to attend the conference in January. RGA's line items do not exactly match the budget from Gateway so while it may appear the funds are not available, they are indeed.

B. Check Signing: Jim Pacanowski will be signing the required paperwork before Christmas 2016.

VIII. New Business:

A. Inclusion: As the topic was initially introduced by Karen Spandikow and she was unable to attend this month's meeting, the topic was tabled until next month. However, Jim Pacanowski gave a brief historical overview of past practices and mentioned that while there has always been a willingness to offer assistance between RGA and participating districts, especially with various levels of individualized need, at the end of the day the onus was placed on the individual agency to supply the requested aid. Scott Nadeau added that his board agreed with the sentiment that an individual agency should be responsible, specifically financially, for inclusion services. The item will be continued on next month's agenda.

B. Open Meetings Act: After receiving an email from Board Member Spandikow, President Szkolka reminded the board that we need to be cognizant of three specific aspects in order to comply with the Open Meetings Act. First being the posting of agenda at the meeting location 48 hours prior to the meeting. Second question dealt with publishing the annual meeting schedule in a local newspaper. After consultation with counsel, President Szkolka stated that it is not mandated to publish our meeting schedule in newspaper unless specifically requested by the media. However, it is required to be posted on the Gateway website, along with meeting

minutes. Any change to the meeting schedule does need to be published in a local newspaper. The third item was that all board members are to complete the online Open Meetings Act training.

IX. Open Forum: None

X. Adjournment: Sharon Peterson, Countryside; made a motion to adjourn the meeting, seconded by John Fenske, Willowbrook. Motion passed on a voice vote. Meeting adjourned at 3:41pm.