

**GATEWAY SPECIAL RECREATION ASSOCIATION**

**BOARD OF DIRECTOR'S MEETING**

**September 14, 2017**

- I. Call to Order:** Chairman Cindy Szkolka called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:00pm on September 14, 2017 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

*Roll Call:* Board Members present: Jim Pacanowski, Burr Ridge; Sharon Peterson, Countryside; Cindy Szkolka, Elmhurst; Matt Russian, Pleasant Dale; Lianne Robinette, Westchester; John Fenske, Willowbrook; Scott Nadeau, York Center

Karen Spandikow, Oakbrook arrived to the meeting at 3:05 after roll call

*Absent:* Heather Bereckis, Hinsdale

*Staff Present:* Ray Graham Staff: Ryan Massengill

*Visitors:* Jim Burg, Westchester Park District

- II. Open Forum: None**

- III. Board Member Comments:** Chairman Szkolka requested an adjustment to the agenda as she wanted to discuss Item VIII.A.- IPARKS prior to the Omnibus Agenda.

- IV. Communications: None**

- VIII. New Business:**

IPARKS-Anniversary Payment, Anniversary Information Acknowledgement Form, Schedule Changes- Motion was made by Jim Pacanowski, Burr Ridge; to approve the anniversary payment and motion was seconded by Scott Nadeau, York Center.

Chairman Szkolka noted that this is a standard renewal of insurance and the total is coming in lower than budget expectations.

On a voice vote, the motion passed unanimously.

- V. Omnibus Agenda:** President Szkolka stated that each item on the Omnibus Agenda would need to be heard individually.

**A. Approval of August 2017 Regular Meeting Minutes-**This item to be tabled until October meeting as the minutes had not been submitted to the board as of yet.

**B. Approval of August 2017 Check Register-**The open billing issue with JMS auto remains. On May 5, the board held onto a \$674.11 check which still has not been sent. On June 30, the board

held onto a \$30.42 check which left the amount in question owed to JMS for services at \$343.94. This month's check register has two bill payments (\$434.36 and \$383.48) which if deducted from what Gateway owed JMS, that new total would be \$474.30. Chairman Szkolka would like to discuss with Garry Kasanders in order to determine how this situation can be resolved where Gateway pays what is owed to JMS as well as settle what was incorrectly paid to JMS due to billing errors. The suggestion is to pull those two checks from this month's check register and pay at a future point once correct numbers have been reached. Superintendent Massengill said she had spoken with JMS but was having trouble getting a concise answer from the JMS accountant.

The optimal resolution would be for JMS to cut Gateway a check for services that were billed yet not rendered and then Gateway would release the checks that are indeed owed to JMS. Scott Nadeau noted that Gateway still owes JMS money that we are holding therefore we are in a favorable position relating to the issue. JMS has been giving Gateway the runaround and recently mentioned an unpaid invoice from last year (of which Gateway was unaware) as justification for not resolving the issue at hand.

Motion was made by Sharon Peterson, Countryside; to approve the August 2017 check register without the two checks for JMS Auto seconded by John Fenske, Willowbrook.

On a voice vote, the motion passed unanimously.

C. Approval of August 2017 Treasurer's Report-Jim Pacanowski, Burr Ridge; made a motion to approve and motion was seconded by Sharon Peterson, Countryside.

On a voice vote, the motion passed unanimously.

## **VI. Reports:**

**A.** RGA Monthly Report-Superintendent Massengill noted that registration numbers are solid despite the program brochure getting out later that last year. There is one full program and one program with one participant on a wait list. Programs started last Monday and there are few classes with the potential for cancellation due to low enrollment. Staffing is alright at this point as some of the summer seasonal staff has stayed on to continue working. There are no issues with any vehicles at this point in time. The demographic reports have been updated to show a comparison between participants, ages, sex, and home agencies.

Scott Nadeau offered an apology as due to a power outage at his facility, programs for that evening had to be canceled and Gateway staff weren't notified and subsequently showed up to the facility and had to be turned away.

Lastly, a few special events were highlighted as being successful and enjoyed by a variety of participants. Special events have high participation and summer camp was very well received this year.

**VII. Old Business:**

**A.** Articles of Agreement-Indemnification- Chairman Szkolka requested that any agency that hasn't turned in their paperwork to please do so.

**B.** Comprehensive Report-This report was discussed as part of Item VI.A.-RGA Monthly Report

**IX. Open Forum:** Matt Russian had a question regarding the Treasurer's Statement. The current YTD total under financial assistance was \$4833 of a budgeted \$4000 very early into the fiscal year. Jim Pacanowski mentioned that that number doesn't seem to mix with the scholarship totals from RGA reports. Scott Nadeau is going to check with Garry Kasanders to see if there is a simple error within that line item.

Karen Spandikow raised a question about a Ray Graham bill on the check registry-Under billing and correction of prior quarters. Chairman Szkolka said she was aware of those bills and stated that the bills that RGA had submitted were less than then agreed upon amount.

**X. Adjournment:** Jim Pacanowski, Burr Ridge; made a motion to adjourn the meeting, seconded by Karen Spandikow, Oak Brook. Motion passed on a voice vote. Meeting adjourned at 3:23pm.

**Gateway SRA Board Meeting  
October 9, 2017  
RGA Report**

**Fall 2016/2017 Comparison  
As of 10/09/2017**

**2016**

District	Registered Participants 9/8	Registered Participants 10/11
Burr Ridge	6	8
Countryside	0	1
Elmhurst	39	53
Hinsdale	21	26
Oak Brook	3	7
Pleasant Dale	4	4
Willowbrook	5	5
Westchester	2	4
York	1	1
Non-resident	5	9
<b>Total:</b>	<b>86</b>	<b>118</b>

**2017**

District	Registered Participants 9/14	Registered Participants 10/9
Burr Ridge	7	7
Countryside	2	2
Elmhurst	50	57
Hinsdale	18	19
Oak Brook	5	5
Pleasant Dale	5	5
Willowbrook	5	5
Westchester	4	4
York	1	1
Non-resident	8	10
<b>Total:</b>	<b>105</b>	<b>115</b>

**Cancelled Fall Programs as of 10/09/2017**

- Farmers Market
- After School Club
- Gone Fishin'
- Billiards Club
- (Potentially) Gators Cheerleading

**Full Programs as of 10/09/2017**

- Horsemanship – 1 waiting list
- Northern Social Club – No wait list
- Basketball Conditioning – No wait list
- Hollywood Blvd Meal and Movie – No wait list
- Shop Till You Drop – No wait list

**Gateway Staff Update as of 10/09/2017**

We currently have the following positions open:

- 3 Recreation Leaders
- 2 Recreation Instructors

### Gateway Vehicles Update as of 10/09/2017

Vehicle	Mileage	Maintenance
192	83, 815	N/A
171	128, 599	Safety Check
170	52, 992	Drive belt & Alternator
286	13, 733	Oil Change

### Scholarships Status as of 10/09/2017

- Elmhurst - \$450
- Westchester - \$183
- Burr Ridge - \$100
- Willowbrook - \$202
- Hinsdale - \$40

### Winter/Spring 2018 Brochure

We have already begun our development process for the Winter/Spring 2018 Program Brochure. We are in the early stages of its development. We have taken a look at the schedule from last year and taking in consideration the feedback we received from a few members we are going to offer sessions for weekly programs and adjust wait lists as programs fill up. Our goal is for the program brochure to be printed and to be distributed by the end of November with a registration deadline of January 5th. We would like to include member district activities so please email them to Ryan Massengill.

### Program Highlights

#### Special Olympic Highlights

### **Gateway SRA Gators Softball Special Olympic Event 2017**

It was an exciting season for Gateway Gators Softball teams this summer as both the Green and Red team's qualified for the state competition this year. This competition was held on September 9<sup>th</sup> and September 10<sup>th</sup> in Decatur, IL. The Green Team is comprised of 14 athletes and 3 coaches. The Red Team is comprised of 15 athletes and 3 coaches.

The Gators Green team had a tough division to play in this year first competing against the Northern Illinois Special Recreation Association Thunder. The team the Gators beat earlier in the season to qualify for the state competition. This was a great game with a lot of runs batted in and great pitching on both sides! However, the Gators fell to the NISRA Thunder to put them up against Opportunity House on Sunday morning. Starting off the game that game was Bobby V. from Willowbrook and he hit a rocket home run to left field to put the Gators immediately ahead 1 – 0. That set the town for a very high scoring game for the Gators who won by a total of 11-3. The Gateway Gators Green team took home 3<sup>rd</sup> place at the state tournament that weekend. Way to go Gators!!

The competition began on Saturday for the Gators Red team. They faced a very tough opponent from Western DuPage Special Recreation Association Wildcats team. The Wildcats had a great pitcher and good fielding skills. The Gators tried their best, but were unable to pull out a victory. The second game on Sunday was a much better match up for the Gators Red team, against the Harrison Park, but unfortunately to the best of the Gators abilities the team was unable to secure a win. The athletes played their hardest and lead for a majority of the game but at the end Harrison Park scored 2 more runs to put them over the edge to win. As a result the Gateway Gators Red team took home 4<sup>th</sup> place, however for those athletes the experience of being at a state tournament for the first time in that teams history will be something the athletes will never forget.