

**GATEWAY SPECIAL RECREATION ASSOCIATION**

**BOARD OF DIRECTOR'S MEETING**

**JUNE 14, 2018**

- I. Call to Order:** Chairman Fenske called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:00pm on June 14, 2018 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

*Roll Call:* Board Members present: Jim Pacanowski, Burr Ridge; Cindy Szkolka, Elmhurst; Heather Bereckis, Hinsdale; Karen Spandikow, Oakbrook; Matt Russian, Pleasant Dale; John Fenske, Willowbrook; Scott Nadeau, York Center

*Absent:* Sharon Peterson, Countryside; Dean Hoskin, Westchester

*Ray Graham Staff:* Ryan Massengill

*Visitors:* None

- II. Open Forum:** None

- III. Board Member Comments:** Treasurer Nadeau mentioned that the Gateway checking account has been switched over to the 'no-fee' account and the signers on the account have been updated. Karen Spandikow informed the group that the Oakbrook Park District will be opening their universal playground on August 18 with a ribbon-cutting ceremony on September 5 at 2:30. She is looking for families that would be interested in attending. Jim Pacanowski added that Burr Ridge Park District is installing a new playground with percussion and sensory components, along with local history and interactive museum.

- IV. Communications:** None

- V. Omnibus Agenda:** A motion was made by Cindy Szkolka, Elmhurst; to approve the Omnibus Agenda and seconded by Jim Pacanowski, Burr Ridge.

- A. Approval of May, 2018 Regular Meeting Minutes
- B. Approval of June, 2018 Check Register
- C. Approval of June, 2018 Treasurer's Report

On a voice vote, the motion passed unanimously.

- VI. Reports:**

RGA Monthly Report-Superintendent Massengill reviewed her report noting that program numbers are looking good. Staff is offering flag football for the second time and it may get cancelled. This is a newly offered Special Olympics sponsored program and growth has been a

little slow. There are 38 registered campers and 5 using door to door transportation. Staffing continues to be an issue and 3 Rec Leaders and 5 counselor positions open. The air conditioning lines on vehicle 171 needed repairs and this vehicle will probably need to be replaced sooner rather than later. The lift on #283 was repaired. Scholarship status was updated. Fall brochure planning is taking place with an anticipated target date of August 10. Participants enjoyed a wonderful spring formal and a few athletes are preparing to head to I.S.U. for Special Olympics.

**VII. Old Business:**

- A. RGA Certificate of Insurance- Westchester certificate of insurance expired on May 1, 2018 so a current version is required. All other districts are current through the end of the year. RGA needs to specifically name each individual districts as “Additionally Insured” for when they are using facilities. Superintendent Massengill noted that she has direct contact now so acquiring those specific certificates shouldn’t be a problem.
- B. Gateway Program Survey- The survey will be sent out to families in August.
- C. Banking- Treasurer Nadeau said that banking is squared away and all the signature cards are ready to be dropped off at the bank and all other paperwork has been completed. The CDAR option continues to be on hiatus until the Board feels interest rates are more appropriate.
- D. 2018-19 Gateway Budget- Treasurer Nadeau briefly summarized the approved budget with the 2% increase overall noting the 3% increase in the service contract line item. That contract line item includes the transportation fund and that number may change the next time a vehicle needs to get leased. Cindy Szkolka added that Chairman Fenske and Treasurer Nadeau have the addendum to the contract from legal where the cost of the contract and vehicle were broken out so that formula can be replicated in the future. Treasurer Nadeau reminded the Board that Gateway was under billed in 2016/17 which created the difference in the budgeted amount versus actual expense since the billing was rectified in 2017/18 in the service contract line item.

**VIII. New Business:**

- A. Request for Taxpayer Identification Number and Certification- Nothing new heard as this item was discussed last month.

**IX. Open Forum:** Chairman Fenske stated that the \$1250 donation check from the Willowbrook 5K will be available next month.

**X. Adjournment:** Treasurer Nadeau, York Center; made a motion to adjourn the meeting, seconded by Cindy Szkolka, Elmhurst. Motion passed on a voice vote. Meeting adjourned at 3:21pm.