

## Gateway Special Recreation Association

Board Meeting

September 10, 2020

Oak Brook Park Dist.- Central Park West Facility

1500 Forrest Gate Road

Oak Brook, IL. 60523

I. CALL TO ORDER

II. OPEN FORUM

III. BOARD MEMBER COMMENTS

IV. COMMUNICATIONS

V. OMNIBUS AGENDA

All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.

A. Approval of the August 2020 Regular Meeting Minutes

B. Approval of the September 2020 Treasurer's Report

VI. REPORTS

A. RGA Monthly Report

VII. OLD BUSINESS

A. FY2020/2021 Budget- Approve

VIII. NEW BUSINESS

A. Vehicle Discussion

B. Scholarship Program

IX. OPEN FORUM

X. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Board. The Board welcomes public comment on the agenda items during discussion. Gateway Special Recreation is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact John Fenske, at 630-323-8215 or at [jfenske@willowbrook.il.us](mailto:jfenske@willowbrook.il.us) promptly to allow the Board to make reasonable accommodations for those persons.

## GATEWAY SPECIAL RECREATION ASSOCIATION

### BOARD OF DIRECTOR'S MEETING

August 13, 2020

- I. **Call to Order:** Chairman Fenske called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:06pm on August 13, 2020 at the Oak Brook Park District's Central Park West Facility at 1500 Forrest Gate Road, Oak Brook, Illinois. A quorum was present.

*Roll Call:* Board Members present: Jim Pacanowski, Burr Ridge; Billy Rosinia, Countryside; Heather Bereckis, Hinsdale; Mike Contreras, Oak Brook; Matt Russian, Pleasant Dale; Dean Hoskin, Westchester; John Fenske, Willowbrook; Scott Nadeau, York Center.

Cindy Szkolka, Elmhurst arrived after roll call was taken.

*Absent:* None

*Ray Graham Staff:* Ryan Massengill

- II. **Open Forum:** None

- III. **Board Member Comments:** None

- IV. **Communications:** None

- V. **Omnibus Agenda:**

- A. Approval of July, 2020 Regular Meeting Minutes
- B. Approval of August, 2020 Treasurer's Report

A motion was made by Dean Hoskin, Westchester; to approve Omnibus Agenda Item A and seconded by Heather Bereckis, Hinsdale.

On voice vote, the motion passed unanimously.

Treasurer Nadeau noted that check #2032 to IParks for annual insurance renewal was included in the report but there is an option for different rates and this topic was scheduled for New Business later in the meeting.

As deemed pertinent this agenda item, New Business Item A. "IParks Insurance Renewal" was heard next.

A motion was made by Scott Nadeau, York Center; to continue with the existing level of insurance coverage through IParks for \$1591 and seconded by Jim Pacanowski, Burr Ridge.

On a voice vote, the motion passed unanimously.

With that new business item agreed upon, the August 2020 Treasurer's report could be finalized. A motion was made by Dean Hoskin, Westchester; to approve Omnibus Agenda Item B and seconded by Heather Bereckis, Hinsdale.

On a voice vote, the motion passed unanimously.

**VI. Reports:**

RGA Monthly Report- Superintendent Massengill reviewed her report noting that roughly 40 participants are averaging 3 classes that are being offered both virtually and in-person. 10 of 11 programs offered in summer session 1 were able to run. The second 3-week session of summer classes started last week. Transportation to classes doesn't seem to be an issue due to limited need. Bowling, bocce, social club, and virtual programs have all been very successful. Fall programming will be broken into 2 6-week sessions as well as a 2-week winter camp. An electronic brochure will be utilized for fall as well as a mailing that will highlight programs. The virtual camp in a box was a great success this summer.

Chairmen Fenske inquired about an invoice from RGA for lift services that hasn't been received yet and Superintendent Massengill will research the topic.

**VII. Old Business:**

A. FY2020/2021 Budget-Approve- Treasurer Nadeau mentioned 3 potential changes that could be forthcoming: Audit Services, Service Contract, and Transportation Fund. Discussion regarding approving a budget before having service contract numbers from RGA took place. It was noted that the Gateway budget must be approved by the end of September. RGA has not presented any proposed budget numbers to Gateway as of yet. Treasurer Nadeau added that an invoice for the previously executed 3-month contract extension has not been received. Cindy Szkolka noted that it may be simpler if the contract price stayed the same for the continuing 9-month period. Jim Pacanowski offered a differing opinion in that the contract amount may need to get adjusted due to the diminished service hours and offerings available due to the current health situation. Additional discussion continued on the preferred length of a new contract and possible unforeseen issues that may arise. Superintendent Massengill emphasized the overwhelming participation in Special Olympics and how that could be a major impact on participation and programming. It was decided that a request from RGA for a 9-month proposal would be best. Action on the budget will be taken at next month's meeting.

B. 2021 Audit- Treasurer Nadeau provided quotes from three audit firms: Seldon Fox, Sikich, and Evans, Marshall & Pease. The least expensive proposal was from Evans, Marshall, & Pease who currently works for York Center Park District.

A motion was made by Jim Pacanowski, Burr Ridge; to accept the 3-year proposal from Evans, Marshall & Pease to perform Gateway audits for an amount not to exceed \$3300 annually and seconded by Dean Hoskin, Westchester.

On a voice vote, the motion passed unanimously.

**VIII. New Business:** Previously heard as part of discussion during agenda item V.

**IX. Open Forum:** Nothing Heard

**X. Adjournment:** Heather Bereckis, Hinsdale; made a motion to adjourn the meeting, seconded by Scott Nadeau, York Center. Motion passed on a voice vote. Meeting adjourned at 3:39pm.