

**GATEWAY SPECIAL RECREATION ASSOCIATION**

**BOARD OF DIRECTORS' MEETING**

**April 14, 2016**

- I. **Call to Order:** President Gina Hassett called the Gateway Special Recreation Association Board of Directors' Meeting to order at 3:05 pm on April 14, 2016 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

*Roll Call:* Board members present: Jim Pacanowski, Burr Ridge; Sharon Peterson, Countryside; Cindy Szkolka, Elmhurst; Gina Hassett, Hinsdale; Karen Spandikow, Oakbrook; Matt Russian, Pleasantdale; Jim Berg, Westchester; John Fenske, Willowbrook; Scott Nadeau, York Center.

*Absent:* Jim Pacanowski, Burr Ridge.

*Staff Present:* Ray Graham Staff: Denise Rau (Director SLC/ECLC/SC) and Superintendent Ryan Cortez.

*Visitors:* Gary Kasanders (Treasurer), Westchester.

- II. **Open Forum:** None
- III. **Board Member Comments:** The May meeting will be on May 26, 2016 (same time, same location).
- IV. **Communications:** Gateway received notice from Spiroff & Gosselar, LTD (Gateway Attorneys) that both Harlan Spiroff and Barbara Gosselar will be retiring from the practice of law. The firm will continue to provide services through May 31, 2016. Gateway will need to arrange for new legal counsel. Jim Pacanowski, Burr Ridge: will consider Gateway's legal needs when interviewing firms for Burr Ridge.
- V. **Omnibus Agenda:** Motion made by John Fenske, Willowbrook; to approve the Omnibus Agenda and motion seconded by Jim Berg, Westchester.
- A. Approval March 2015 Regular Meeting Minutes
- B. Approval of April 2016 Check Register
- C. Approval of April 2016 Treasurer's Report
- On a voice vote the motion passed.
- VI. **Reports:**
- A. RGA Monthly Report: The monthly report was reviewed by Superintendent Cortez. The only waitlist for Spring 2016 programs is for the Meal and A Movie (4). Spring

registrations, as of April 11, are at 100, as compared to 63 in 2015. The summer program brochure is out, and summer camp locations are confirmed for Elmhurst. Spring program offerings included an overnight trip to Key Lime Cove Resort in Gurnee, Ill. A weeklong trip to Minnesota is planned for the summer. RGA honored the Gateway volleyball gold medal team on April 11, 2016.

**VII. Old Business:**

- A. *Vehicles Lease Update:* Gateway is expecting to have the new lease vehicle in early June.
- B. *Archiving of Documents:* Gina Hassett, Hinsdale; and Cindy Szkolka, Elmhurst will begin to compile documents to be archived at one location. Matt Russian, Pleasantdale; has agreed to serve as Gateway's FOIA officer.
- C. *Marketing of the Gateway Program:* The Board's focus should be on the Gateway Website.

**VIII. New Business**

- A. *Marketing of the Gateway Program:* The board plans to include website design and maintenance in the 2016 – 2017 budget, along with cost to "host" the site. At least one proposal is being sent to Gateway regarding website services for the Board's consideration at their May meeting.
- B. *Budget:* In additions to the website, the Board will review other revenue/expense items for the 2016 – 2017 budget at the May meeting. The Board Treasurer will prepare example budgets for consideration.
- C. *Board Positions:* Gary Kassanders, Westchester; will continue to serve as the Gateway Treasurer. Cindy Szkolka, Elmhurst; has expressed an interest in continuing as the Gateway Secretary. Gina Hassett, Hinsdale; has asked for Board nominations for President of the Gateway Board.

**IX. Open Forum: None**

- X. **Adjournment;** Karen Spandikow, Oakbrook; made a motion to adjourn the meeting, seconded by Matt Russian, Pleasantdale. Motion passed on a voice vote.