

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTORS' MEETING

May 26, 2016

- I. **Call to Order:** President Gina Hassett called the Gateway Special Recreation Association Board of Directors' Meeting to order at 3:00 pm on May 26, 2016 at the Village of Hinsdale, 19 E Chicago Ave, Hinsdale, Illinois. A Quorum was present.

Roll Call: Board members present: Jim Pacanowski, Burr Ridge; Sharon Peterson, Countryside; Cindy Szkolka, Elmhurst; Gina Hassett, Hinsdale; Karen Spandikow, Oakbrook; Matt Russian, Pleasantdale; Jim Berg, Westchester; John Fenske, Willowbrook; Scott Nadeau, York Center.

Absent:

Staff Present: Ray Graham Staff: Denise Rau (Director SLC/ECLC/SC) and Superintendent Ryan Cortez.

Visitors: Heather Bereckis –Gateway Interim Board Member from Hinsdale.

- II. **Open Forum:** Cindy Szkolka, Elmhurst; will replace Gina Hassett, Hinsdale; to sign checks for Gateway.

- III. **Board Member Comments:** None.

- IV. **Communications:** None.

- V. **Omnibus Agenda:** Motion made by Scott Nadeau, York Center; to approve the Omnibus Agenda and motion seconded by John Fenske, Willowbrook.

A. Approval April 2015 Regular Meeting Minutes

B. Approval of May 2016 Check Register

C. Approval of May 2016 Treasurer's Report

On a voice vote the motion passed.

- VI. **Reports:**

A. RGA Monthly Report: The monthly report was reviewed by Superintendent Cortez. The Day Camp transportation bid was awarded to Rich Lee Vans, Inc. Staff will be monitoring the time in transit to ensure that billing is accurate and timely. Staff is putting together a list of needed marketing materials to be available at events. An

update on Spring Special Olympics was also provided. The sports that competed in the spring were soccer, track and field, power lifting and swim team.

VII. Old Business:

- A. Vehicles Lease Update: Gateway is expecting to have the new lease vehicle in early June. Superintendent Cortez is checking to ensure that RGA will be responsible for plates and insurance for the leased vehicle.

- B. *Archiving of Documents:* None.

- C. *Marketing of the Gateway Program:* The board received a quote from MacLean Web Works, and a proposal from Visionary Webworks to design and hosts a Gateway Web Page. A motion was made by Matt Russian, Pleasantdale, to award the contract to MacLean Web Works to design, set up and host the Gateway Website. The motion was seconded by Scott Nadeau, York Center. The motion passed unanimously on a roll call vote.

- D. *Budget:* A motion was made by Cindy Szkolka, Elmhurst, to approve a budget under the 2% member agency contribution with the following edits to the budget: reduce day camp transportation to \$6,000, add a line item for Web Site amount of \$4,000, (all other line items remain the same). The motion was seconded by Sharon Peterson, Countryside, and passed unanimously on a roll vote.

- E. *Board Positions:* Gary Kassanders, Westchester; will continue to serve as the Gateway Treasurer. Matt Russian will serve as the Board secretary and Cindy Szkolka will serve as the Board Chairperson.

VIII. New Business:

- A. Website Development: None.

- B. Legal Counsel: The Board reviewed a statement of qualifications for legal counsel from Mary E. Dickson from Bond – Dickson Attorneys at Law. Mary will be invited to the Board's June meeting to review the proposal with the Board before a decision is made. The Board would also like to review at least one other proposal/presentation if such can be arranged for the June meeting. Scott Nadeau, York Center, will provide contact information for attorney Steve Adams.

- IX. **Open Forum:** Thank you to Gina Hassett, Hinsdale, who will be leaving the Hinsdale community along with the Gateway Board for a new position in Frankfort, IL. In the interim, Heather Bereckis will represent Hinsdale on the Board.

- X. **Adjournment;** Cindy Szkolka, Elmhurst; made a motion to adjourn the meeting, seconded by Sharon Peterson, Countryside. Motion passed on a voice vote.