

**GATEWAY SPECIAL RECREATION ASSOCIATION**

**BOARD OF DIRECTOR'S MEETING**

**AUGUST 11, 2016**

- I. Call to Order:** President Cindy Szkolka called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:00pm on August 11, 2016 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

*Roll Call:* Board Members present: Cindy Szkolka, Elmhurst; Heather Bereckis, Hinsdale; Matt Russian, Pleasant Dale; Gary Kasanders, Westchester; John Fenske, Willowbrook

*Absent:* Jim Pacanowski, Burr Ridge; Sharon Peterson, Countryside; Karen Spandikow, Oakbrook; Scott Nadeau, York Center

*Staff Present:* Ray Graham Staff: Denise Rau (Director SLC/ECLC/SC) and Superintendent Ryan Cortez.

*Visitors:* None

- II. Open Forum:** None

- III. Board Member Comments:** None

- IV. Communications:** None

- V. Omnibus Agenda:** Motion was made by John Fenske, Willowbrook; to approve the Omnibus Agenda and motion seconded by Heather Bereckis, Hinsdale.

- A. Approval of July 2016 Regular Meeting Minutes
- B. Approval of August 2016 Check Register
- C. Approval of August 2016 Treasurer's Report

On a voice vote, the motion passed unanimously.

- VI. Reports:**

A. RGA Monthly Report: The monthly report was reviewed by Superintendent Cortez. As summer programs are winding down, Superintendent Cortez stated the final number of participants was 114 which reflects a great level of participation. There have been some thoughts and discussion about possibly restructuring some August programs in 2017 due to families being on vacation and getting prepared for the upcoming school year. Superintendent Cortez will be preparing a comparison of summer camp numbers between this year and last. There were some minor incidents throughout the summer but nothing out of the ordinary and it was a successful summer overall. There will be some open staffing positions as summer help returns to school. She will also be visiting Moraine Valley Community College to discuss the

program and recruit potential employees. Vehicle 171 will be returned on August 12 after being in the shop to repair the A/C compressor. Fall brochure has been sent to the printer and will be mailed to families next week. The annual fall demographic report will be available at next month's meeting. Final day camp transportation numbers should be compiled in the near future so that bill can be paid and the audit is scheduled for August 22, 2016.

**VII. Old Business:**

A. Archiving of Documents: This item was tabled until next meeting as Jim Pacanowski and other members were absent.

B. Website Update: Superintendent Cortez has been working with Mark MacLean on website development. She has been supplying him with information and content and there are a few items still being created. A question was raised regarding FOIA information access. Matt Russian will work with Mark MacLean to establish that portion of the website. A listing of the Board of Directors will be on the site as well as a link to each individual participating agency. Discussion followed on who would be able to upload new information to the website once it is established. It was decided to use the address of the Hanson Center as the address listed for Gateway on the website.

**VIII. New Business: None**

**IX. Open Forum: None**

**X. Adjournment:** Matt Russian, Pleasant Dale, made a motion to adjourn the meeting, seconded by John Fenske, Willowbrook. Motion passed on a voice vote. Meeting adjourned at 3:17pm.