

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

December 14, 2017

- I. Call to Order:** Treasurer Scott Nadeau called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:00pm on December 14, 2017 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Sharon Peterson, Countryside; Erica Brady, Elmhurst; Karen Spandikow, Oakbrook; Matt Russian, Pleasant Dale; John Fenske, Willowbrook; Scott Nadeau, York Center

Absent: Heather Bereckis, Hinsdale; Patti Purpura, Westchester

Ray Graham Staff: Ryan Massengill

Visitors: None

- II. Open Forum:** None

- III. Board Member Comments:** None

- IV. Communications:** None

- V. Omnibus Agenda:** Treasurer Nadeau noted a financial reporting procedure that has been taking place for quite a long time in which a monthly fee for the checking account appears on its own line item in the Treasurer's Ledger but not on the monthly Treasurer's Statement. The fee has been there the entire time; the total has just been incorporated with the interest earned on the account. Treasurer Nadeau would like to make the reports clearer so he will be adding the monthly banking fee to Account # 550-Miscellaneous Expense on the Treasurer's Statement moving forward. Brief discussion ensued regarding possibility of switching banks to one that wouldn't charge monthly fees and/or asking current bank to drop fees.

A motion was made by Matt Russian, Pleasant Dale to approve the Omnibus Agenda and seconded by Karen Spandikow, Oak Brook.

- A. Approval of November, 2017 Regular Meeting Minutes
- B. Approval of December, 2017 Check Register
- C. Approval of December, 2017 Treasurer's Report

On a voice vote, the motion passed unanimously

VI. Reports:

RGA Monthly Report-Superintendent Massengill reviewed her report noting that over the last year, they have offered an increased number of programs. Moving forward, they would like to refocus on the quality of programs and increasing participation numbers and not as much on the number of new programs offered. The brochure just went out for Winter/Spring so registrations are starting to accumulate. Jillian Schneider will be moving on to a new position with Special Olympics so there is an open Recreation Coordinator position along with 3 Recreation Leaders and 4 Recreation Aides. There was a vehicle issue with #171 regarding power steering/wheel alignment. Vehicle 170 headed to the shop today for an issue with the heating. Brochures will be delivered to member agencies by next week. Separate winter and spring registration options were offered this year due to the few individuals that missed it last year. The website is updated with the new brochure. Superintendent Massengill would like to discuss with Mark MacLean the statistics regarding online registration numbers. Jillian's open position will be posted on the IPRA Job Openings website and there are a few internal candidates who have expressed interest in the position. 4 teams of Gator basketball (54 athletes) are playing this year and the possibility exists that they may all head down to the state tournament so we may revisit the fundraising options.

VII. Old Business:

- A. Articles of Agreement-Indemnification- York Center turned in their signature page so all member agencies have all paperwork turned in at this point.
- B. Audit 2016-17- A draft of the audit report was emailed to all board members yesterday. In order to give all members an adequate amount of time to review, approval of the audit will be on the agenda for January. John Fenske mentioned the formatting issue on page 1 and best estimate is that it will be rectified in the final draft.

VIII. New Business:

- A. Nothing heard but it was mentioned that Elmhurst may be bringing a request to use Special Recreation funds to the meeting in January.

IX. Open Forum: Matt Russian asked if it was worthwhile for all board members to contact their local bank to check on costs, fees, minimum balance, etc. to see if we can get a better deal and report back next month. Treasurer Nadeau will be sending out an email with the specific banking information that is being requested.

X. Adjournment: Jim Pacanowski, Burr Ridge; made a motion to adjourn the meeting, seconded by Sharon Peterson, Countryside. Motion passed on a voice vote. Meeting adjourned at 3:23pm.