

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

January 11, 2018

- I. **Call to Order:** Chairman Szkolka called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:00pm on January 11, 2018 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Sharon Peterson, Countryside; Cindy Szkolka, Elmhurst; Heather Bereckis, Hinsdale; Karen Spandikow, Oakbrook; Matt Russian, Pleasant Dale; Patti Purpura, Westchester; John Fenske, Willowbrook; Scott Nadeau, York Center

Absent: None

Ray Graham Staff: Ryan Massengill

Visitors: None

- II. **Open Forum:** Treasurer Nadeau noted that he has received 2nd half member contributions from Burr Ridge, Elmhurst, Pleasant Dale, Westchester, Willowbrook, and York Center. These deposits will be shown on the February statement.

- III. **Board Member Comments:** None

- IV. **Communications:** None

- V. **Omnibus Agenda:** A motion was made by Sharon Peterson, Countryside; to approve the Omnibus Agenda and seconded by John Fenske, Willowbrook.

A. Approval of December, 2017 Regular Meeting Minutes

B. Approval of January, 2018 Check Register

C. Approval of January, 2018 Treasurer's Report

On a voice vote, the motion passed unanimously.

- VI. **Reports:**

RGA Monthly Report-Superintendent Massengill reviewed her report noting that there were a few issues with Elmhurst residents receiving their brochures on time. A return to offering winter and spring programs as separate options seems to be working fine and pleasing to participants and their families. Staff is currently in the interview process for the Recreation Coordinator position. There have not been a lot of strong candidates thus far. Additionally, 4 Recreation Leaders and 4 Aide positions are open so all of staff is chipping in to cover current programs. There was a brief discussion on rates of pay for these positions and if that number can be increased to

attract/retain quality employees and if that proposal could be incorporated into next year's budget. The vehicles are doing fine and during a recent fundraising event, a question was raised by an Elmhurst resident regarding Gateway vehicles. The longstanding question remains whether funds that are raised would be specific to RGA and/or Gateway. Chairman Szkolka inquired about the bill for the leased vehicle and that should be arriving later this month. Recently, there have been increased inquiries regarding the dollar amount for scholarships. One of the inquires was from a Westchester family who was interested in programming through Gateway as well as Oak Brook. Superintendent Massengill explained that it has been handled on a case by case basis historically. The current season limit is \$600 which would then be \$1200 for the entire summer and that does not include door to door transportation. Scholarship funds would also not be applied to after-care program. The maximum allotment per family is \$100 per season and they are required to provide sufficient need. Discussion continued regarding the possibility of increasing the scholarship dollars available and alternative state funding. Another idea suggested was breaking out summer camp into their own half and full sessions for scholarship purposes, in addition to the general session dollars so three line items could be used. Summer planning is underway with the hopes of that being completed in February. Lastly, Superintendent Massengill reviewed the fall programs, noting that 44 programs were offered along with 12 special events with the highlight being the "stay-cation" in downtown Chicago.

VII. Old Business:

- A. Articles of Agreement-Signature Pages-During collection Matt Russian noticed that some agencies submitted the generic last page of the Articles of Agreement documents as opposed to the district specific signature pages that were distributed. After discussion it was agreed to keep the pages as they were currently signed.
- B. Audit 2016-17- It was noted that the print issue of the audit draft was indeed a formatting issue so that was already resolved. Treasurer Nadeau inquired if there were any other questions from members and nothing was voiced.

VIII. New Business:

- A. 2018 Certificates of Coverage-Westchester is not due until May 1. Burr Ridge, Countryside, Oak Brook, Pleasant Dale, and Willowbrook are all needed.
- B. Elmhurst Park District SRA Grant-FY2011-2018- A motion was made by Chairman Szkolka, Elmhurst; to approve the Elmhurst Park District SRA Grant FY2011-2018 and seconded by Jim Pacanowski, Burr Ridge.

On a voice vote, the motion passed unanimously.

- IX. Open Forum:** Matt Russian inquired if there was going to be any discussion going back to last month's topic of banking institutions and researching of rates. Treasurer Nadeau noted that he is compiling the bank statements and suggested further discussion in February. While the

existing money market account accrues more than enough interest to offset the monthly checking account fee, it will still be prudent to research possible alternatives.

Karen Spandikow requested clarification regarding the Westchester family that was briefly discussed in Superintendent Massengill's report. The family inquired about attending a program at Oak Brook and they were told that would be no problem and that Oak Brook would provide inclusion support as needed. The family was under the impression they would be receiving the resident rate and they were told no. Board consensus was that this was the correct explanation. Oak Brook would provide the program, the inclusion services, and then bill Westchester for the cost of those inclusion services. The family was informed they would receive the non-resident rate.

- X. **Adjournment:** Jim Pacanowski, Burr Ridge; made a motion to adjourn the meeting, seconded by Sharon Peterson, Countryside. Motion passed on a voice vote. Meeting adjourned at 3:47pm.