

**GATEWAY SPECIAL RECREATION ASSOCIATION**  
**BOARD OF DIRECTOR'S MEETING**  
**1/19/2023**

- I. Call to Order:** Chairman Dean Hoskin called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:01 pm on 1/19/2023 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.

*Roll Call:* Board Members present: Jim Pacanowski, Burr Ridge; Sean Tovey, Elmhurst; Mike Contreras, Oak Brook; Matt Russian, Pleasant Dale; Dean Hoskin, Westchester; Jeremy Flia, York Center; and Michele Sullivan, Countryside (Arrived Late).

*Absent:* Mike Hayes, Hinsdale and Dustin Kleefisch, Willowbrook;

*Ray Graham Staff:* Ryan Massengill

- II. Open Forum:** Matt Russian, Pleasant Dale stated that member contributions and certificates of insurance need to be sent in and provided.

- III. Board Member Comments: None**

- IV. Communications: None**

- V. Approval of December 2022 Regular Meeting Minutes:**

A motion was made by Jim Pacanowski, Burr Ridge to approve the December 2022 meeting minutes and seconded by Michele Sullivan, Countryside.

*On a voice vote, the motion passed unanimously with Matt Russian, Pleasant Dale and Sean Tovey, Elmhurst abstaining.*

- VI. Approval of January 2023 Treasure's Report:**

Matt Russian, Pleasant Dale provided an overview of the check registry. He provided a updated treasures report that didn't show up on the check registry that was sent to us prior to the meeting.

A motion was made by Mike Contreras, Oak Brook to approve the January 2023 treasure's report and seconded by Jim Pacanowski, Burr Ridge.

*On a voice vote, the motion passed unanimously.*

- VII. Reports**

- A. RGA Monthly Report – Ryan Massengill. She provided updated numbers for winter programs with comparisons to last year winter programs. No vehicle update. They are running smoothly currently. We are borrowing vehicles from RGA on the weekends when needed. Spring programs will start March 27 through May 20. GWSRA continues to do programs with Hinsdale transition center. Some of those participants are starting to sign up for GWSR programs. Summer camps dates are locked in in Elmhurst and Hinsdale. The participants took a trip to Woodfield and Drury Lane play "Elf." Matt Russian, Pleasant Dale asked about how the gas was calculated when we do trips. Ryan Massengill stated that it goes on GWSRA P-Cards and it is also logged on a trip log sheet. Mike Contreras, Oak Brook stated Crystal Lake Park District is trying to sell their 15-passenger van if we wanted to purchase used. Sean

Tovey, Elmhurst asked about the York Transition Students being an option to be part-time staffing. Ryan stated she will reach out.

**VIII. Old Business:**

- A. Gateway Service Agreement – A discussion was had about different sections of the Gateway Service Agreement. The discussion was mainly about verbiage so that both sides, GWSRA and GW Board, are comfortable with it. Dean Hoskin, Westchester, stated that this contract has not seen our attorney. Ray Graham will send the finalized version so that Gateway Board can provide it to our lawyers.
- B. New Oak Brook Adult Facility - Mike Contreras, Oak Brook started the conversation about the Day Program. The intention is to have no or minimal cost for rent. The cost would be the direct cost for the day program. Similar to “camp” you take 52 weeks and what the cost would be. GWSRA is going to bring rough numbers to the group so that we get a general idea of what direct costs would be. Board members asked questions about funding and direct cost for the participants. Compared to the RGA program they charge \$25/hour with a minimum 2 days. Their program runs 7:30am – 2:30pm. Discussion continued about what Ryan thought the layout would be for the Day program. Mike Contreras, Oak Brook stated that Oak Brook Park District would like present to the board a presentation to replace Ray Graham as the Special Recreation Association. Discussion continued. The discussion ended with Dean Hoskin, Westchester stating that he will set up a meeting with Laure Kosey, Oak Brook Park District, to get more answers.

**IX. New Business:**

- A. Audit Review - Matt Russian, Pleasant Dale gave an overview of the audit. Everything looked good.

- X. Adjournment:** Jeremy Flia, York Center made a motion to adjourn the meeting, seconded by Jim Pacanowski, Burr Ridge. Motion passed on a voice vote. Meeting adjourned at 3:55pm.