

GATEWAY SPECIAL RECREATION ASSOCIATION
BOARD OF DIRECTOR'S MEETING
4/20/2023

- I. **Call to Order:** Matt Russian, Pleasant Dale called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:00 pm on 4/20/2023 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.
Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Michele Sullivan, Countryside; Sean Tovey, Elmhurst; Mike Contreras, Oak Brook; Matt Russian, Pleasant Dale; Dustin Kleefisch, Willowbrook; Jeremy Fila, York Center arrived late;
Absent: Mike Hayes, Hinsdale; Dean Hoskin, Westchester;
Ray Graham Staff: Ryan Massengill
Guest: Jessica Marquez; Elmhurst, Catherine Campos; Ray Graham Association and Brenna Gill; Gateway Special Recreation
- II. **Open Forum:** Board discussed the van purchase and since it is over \$30,000 do we need to do a bid process? In the past, we have gone through the state's bid program. A discussion was had to talk to our attorney to see if we can make this purchase since it is not under a bid process and is over the \$30,000 threshold. Because of the van shortage can we purchase the van due to emergency/need basis?
- III. **Board Member Comments:** Matt Russian, Pleasant Dale asked the board if there was any objection to switching the checkbooks from the large format checkbook to a normal size checkbook. All board members stated that is fine to switch.
- IV. **Communications: None**
- V. **Approval of February 2023 Special Meeting Minutes:**
A motion was made by Sean Tovey, Elmhurst to approve the March 2023 meeting minutes and seconded by Dustin Kleefisch, Willowbrook. *On a voice vote, the motion passed unanimously.*
- VI. **Approval of March 2023 Regular Meeting Minutes:**
A motion was made by Sean Tovey, Elmhurst to approve the March 2023 meeting minutes and seconded by Michele Sullivan, Countryside. *On a voice vote, the motion passed unanimously with Jim Pacanowski, Burr Ridge abstaining.*
- VII. **Approval of April 2023 Treasure's Report:**
A motion was made by Jim Pacanowski, Burr Ridge to approve the April 2023 treasure's report and seconded by Dustin Kleefisch, Willowbrook. *On a voice vote, the motion passed unanimously.*
- VIII. **Reports**
A. RGA Monthly Report
a. Couple more registered for softball but the numbers that were given should be where we are at for the spring. The vehicles are doing well. Summer guides did go out so registration started for that. Highlighting some of the special events, Grease at Drury Lane, Track and Field qualifier, and spring formal. The basketball groups did get to see the movie, Champion. The Green team took gold and got a police escort back to the Hansen Center.
- IX. **Old Business:**
A. Oak Brook RFP.

- a. Mike Contreras, Oak Brook passed out a first draft of the RFP specs that could be used. He asked that board members reach out with any input on changes or additions to this working document. The document will also be emailed out to the group.

X. New Business:

A. Discussion of Future Membership Contributions

- a. The group discussed future membership contributions when Willowbrook pulls out. Matt Russian, Pleasant Dale explained the contribution breakdown and how that will affect each organization's percentage moving forward.

B. 15 Passenger Van Purchase

- a. The group continued to discuss the parameters of the purchase of the van.
- b. Upon the approval of our attorneys stating that we are okay to purchase the van that is over \$30,000, a motion was made by Jim Pacanowski, Burr Ridge to purchase the 15-passenger Van and seconded by Michele Sullivan, Countryside. *On a roll call vote, the motion passed unanimously.*

XI. Adjournment: Dustin Kleefisch, Willowbrook made a motion to adjourn the meeting, seconded by Jeremy Fila, York Center. Motion passed on a voice vote. Meeting adjourned at 3:45 pm.