

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

6/8/2023

- I. Call to Order:** Chairman Mike Contreras called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:05 pm on June 8, 2023, at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Michele Sullivan, Countryside; Mike Contreras, Oak Brook; Matt Russian, Pleasant Dale; and Jeremy Fila, York Center.

Absent: Sarah Lagesse, Elmhurst, Mike Hayes, Hinsdale; Lianne Robinette, Westchester; Dustin Kleefisch, Willowbrook

Ray Graham Staff: Ryan Massengill

Guests: Catherine Campos, Ray Graham Association, and Laure Kosey, Oak Brook.

- II. Open Forum:** Laure Kosey, Oak Brook asked 3 questions. First, where are we at with the RFP? Answer: This will be discussed later in the meeting as it is on the agenda. Second, if Willowbrook wanted to come back instead of pulling out of their current withdrawal, can they? Answer: Yes; the board can decide to welcome back Willowbrook before their deadline for withdrawal is up. Third, who oversees the website? Answer: Ryan Massengill.

- III. Board Member Comments: None**

- IV. Communications: None**

- V. Approval of May 2023 Regular Meeting Minutes:**

A motion was made by Matt Russian, Pleasant Dale to approve the May 2023 meeting minutes and seconded by Jim Pacanowski, Burr Ridge. *On a voice vote, the motion passed unanimously.*

- VI. Approval of June 2023 Treasure's Report:**

A motion was made by Mike Contreras, Oak Brook to approve the June 2023 treasure's report and seconded by Michele Sullivan, Countryside. *On a voice vote, the motion passed unanimously.*

- VII. Reports**

- A. RGA Monthly Report – Summer will start on Monday, June 12th. 94 participants last year with 34 campers. This year we have 116 participants and 40 campers. Ryan will be the direct contact for bus communication. We are looking to purchase a new 15-passenger van at \$73,410 with 40 miles with Best Bus. The used 15-passenger van was \$62,970 but has around 60,000 miles. The purchase of a van is on the agenda for later in the meeting. Participants will be going to summer games at ISU. Athletes will participate in track and field and swimming.

- VIII. Old Business:**

- A. FY 24 Budget

- a. Matt Russian, Pleasant Dale provided information for different percentage increases for the FY 24 budget. Board members discussed the line items and percentages.
- b. A motion was made by Jim Pacanowski, Burr Ridge to approve 2.5 % raise for the FY 24 budget and seconded by Jeremy Fila, York Center. *On a roll call vote, the motion passed unanimously.*

- B. RFP For Service Provider

- a. Mike Contreras, Oak Brook asked the board for any changes to the RFP. The board talked about language within the RFP so that it is clear and not left for interpretation. Ideally, we would like to have the RFP finalized and out and returned by September 1st. Jim Pacanowski, Burr Ridge is going to talk to our attorney so that we can get the RFP out as soon as possible. Board members will review it at the July meeting.

C. Approval of Officers

- a. A motion was made by Jim Pacanowski, Burr Ridge to approve Mike Contreras, Oak Brook to be interim chairman and seconded by Jeremy Fila, York Center. *On a voice vote, the motion passed unanimously.*

D. Vehicle Purchase New Van

- a. Ryan Massengill provided information about new vans. A new 15-passenger van is \$73,410 with 40 miles. A used 15-passenger van is \$62,970 with around 60,000 miles.
- b. A motion was made by Matt Russian, Pleasant Dale to purchase a new 15-passenger van from Best Bus at \$73,410 and seconded by Michele Sullivan, Countryside. *On a roll call vote, the motion passed unanimously.*

IX. New Business:

A. Vehicle (Bus 283) Repair

- a. A motion was made by Matt Russian, Pleasant Dale to approve The Vehicle (Bus 283) repair in the amount of \$1,953.14 and seconded by Jeremy Fila, York Center. *On a roll call vote, the motion passed unanimously.*

B. Audit Proposals for FY23-FY25

- a. Matt Russian, Pleasant Dale referred to the audit proposal that was provided via email. His recommendation was to stay with this audit company.
- b. A motion was made by Jim Pacanowski, Burr Ridge to approve Audit Proposal for FY23-FY25 for \$13,500 for the 3 years and seconded by Michele Sullivan, Countryside. *On a roll call vote, the motion passed unanimously.*

- X. Adjournment:** Jeremy Fila, York Center made a motion to adjourn the meeting, seconded by Jim Pacanowski, Burr Ridge. Motion passed on a voice vote. Meeting adjourned at 4:12 pm.