

**GATEWAY SPECIAL RECREATION ASSOCIATION  
BOARD OF DIRECTOR'S MEETING  
7-13-2023**

- I. Call to Order:** Chairman Mike Contreras called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:03 pm on 7-13-23 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.

*Roll Call:* Board Members present:

Jim Pacanowski, Burr Ridge, Mike Hayes, Hinsdale, Mike Contreras, Oak Brook, Matt Russian, Pleasant Dale  
Dustin Kleefisch, Willowbrook, Jeremy Fila, York Center, and Michele Sullivan, Countryside. (Arrived Late)

*Absent:* Sarah Lagesse, Elmhurst and Tom Yurkovich, Westchester

*Ray Graham Staff:* Ryan Massengill

*Guest:* Catherine Campos, Ray Graham Association, Alex Snyder, Hinsdale, Jessica Marquez, Elmhurst, Laure Kosey, Oak Brook, and Alice Spera, Oak Brook Resident

- II. Open Forum:** Laure Kosey, Oak Brook wanted to address that they submitted a letter to withdraw from the association. Her intent is not to withdraw but rather to see improvements in the association. She would like to see the board hold the agency more accountable for updates.
- III. Board Member Comments:** Jim Pacanowski, Burr Ridge, would like to see an agenda item to talk about what needs to be reported on our website. He also asked if there is a finalized contract. Mike Contreras, Oak Brook stated that he is getting that signed and will get it to the group soon.
- IV. Communications:** Matt Russian, Pleasant Dale, handed out invoices for the first installment of this year's payment.
- V. Approval of June 2023 Regular Meeting Minutes:**  
A motion was made by Jim Pacanowski, Burr Ridge to approve the June 2023 meeting minutes and seconded by Mike Hayes, Hinsdale. *On a voice vote, the motion passed unanimously.*
- VI. Approval of July 2023 Treasure's Report:**  
A motion was made by Dustin Kleefisch, Willowbrook to approve the July 2023 treasure 's report and seconded by Mike Hayes, Hinsdale. *On a voice vote, the motion passed unanimously.*
- VII. Reports**
- A. RGA Monthly Report
    - a. Ryan Massengill stated that they added a couple of summer campers. A new vehicle is here and will be picked up tomorrow. Participants went to the White Sox game, and next week they are going to a softball game. Highlights from Summer Game at ISU. We have participants in Bocce, T&F, and Swim, Friday – Sunday at ISU.
- VIII. Old Business:**
- A. RFP for Service Provider
    - a. Jim Pacanowski, Burr Ridge provided some changes that he saw within the RFP. He provided different updated language so that the RFP is ready to go out. Members decided on a timeline

and made changes to the document. Mike Contreras, Oak Brook, will make all the changes and send out a final draft.

- b. A motion was made by Jim Pacanowski, Burr Ridge to approve the RFP pending changes that were discussed and seconded by Mike Hayes, Hinsdale. *On a voice vote, the motion passed unanimously.*
- B. Vehicle Purchase
  - a. Matt Russian, Pleasant Dale pointed out that the amount that we approved at last month's meeting was \$388 less than the actual price due to the license and title amount not being included in last month's price. This is what the difference in price is.

**IX. New Business:**

- A. Vehicle Lease
  - a. Ryan Massengill, RGA, wanted to bring to the board's attention the fact that our leasing agent will not extend it on our current lease. They recommended that we look for a new vehicle to lease. There is a lead time on getting the leased vehicle. The board asked Ryan to get numbers for those leased vehicles for the next meeting.
- B. Website
  - a. Jim Pacanowski, Burr Ridge spoke to the attorneys to clarify what items need to be posted. Board members discussed the items that need to be updated and cleaned up.

- X. Adjournment:** Jeremy Fila, York Center made a motion to adjourn the meeting, seconded by Matt Russian, Pleasant Dale. Motion passed on a voice vote. The meeting adjourned at 3:42 pm.