

**GATEWAY SPECIAL RECREATION ASSOCIATION
BOARD OF DIRECTOR'S MEETING
8-10-2023**

- I. Call to Order:** Chairman Mike Contreras called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:00 p.m. on 8-10-2023 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.

Roll Call: Board Members present:

Jim Pacanowski, Burr Ridge Michele Sullivan, Countryside Sarah Lagesse, Elmhurst
Mike Contreras, Oak Brook Tom Yurkovich, Westchester Jeremy Fila, York Center

Absent: Mike Hayes, Hinsdale Matt Russian, Pleasant Dale, and Dustin Kleefisch, Willowbrook

Ray Graham Staff: Ryan Massengill

Guest: Katie Basile, Oak Brook Park District

- II. Open Forum: None**

- III. Board Member Comments:** Jim Pacanowski, Burr Ridge, checks need to be signed and sent out

- IV. Communications: None**

- V. Approval of July 2023 Regular Meeting Minutes:**

A motion was made by Jeremy Fila, York Center to approve the July 2023 meeting minutes and seconded by Michele Sullivan, Countryside. *On a voice vote, the motion passed unanimously.*

- VI. Approval of August 2023 Treasure's Report:**

A motion was made by Michele Sullivan, Countryside to approve the August 2023 treasure's report and seconded by Tom Yurkovich, Westchester. *On a voice vote, the motion passed unanimously.*

- VII. Reports**

A. RGA Monthly Report

- a. We are wrapping up summer programming. Camp this year was full. We added vehicle 312 to the fleet, and we have used it a lot. It was much needed. Our 298-vehicle got into a minor collision. They scrapped against a truck. We got the estimate and are looking to pay out of pocket for the damage. Midwest is going to get us 2 quotes for next July for vehicles. We are confirmed with District 86 transition center to run some classes. District 205 is interested in leisure services too but must get it approved. Send any fall events to Ryan. The fall brochure is out. At the ITRS Softball tournament, the red team took 1st, and the green team took 2nd. The group took a trip to the Chicago White Sox game. They also had a Hawaiian luau.

- VIII. Old Business:**

A. RFP for Service Provider

- a. Jim Pacanowski, Burr Ridge talked about the following steps now that the RFP is public. All the proposals are being sent to Jim. He will send that out to everyone. Jim is suggesting creating a committee to review the proposals. The October meeting is going to be moved due to the National Parks and Recreation Association conference. Jim suggested holding the Oct. meeting after the RFP is due. At the November meeting, we can discuss the proposals. We would need to set up a special meeting to ask questions from each proposing agency. We would set up that

meeting between November and December meeting. We will make our final decision at the December meeting.

B. Vehicle Lease

- a. We are getting 2 quotes from Midwest. We will keep this on the agenda until we get the quotes.

C. Website

- a. Jim Pacanowski, Burr Ridge reviewed the items that need to be on our website by law. We are following all that must be on the website. Some sections need to be cleaned up. We need to remove all old items and make sure the new items are on there.
- b. Jim is going to look over the limitations of items on the website. We are going to leave this on the agenda for next month.

IX. New Business:

A. Extension of current contract discussion

- a. Mike Contreras, Oak Brook, and Jim Pacanowski, Burr Ridge discussed that our contract is over on June 30th 2024. If we stay with RGA there shouldn't be any disturbance to summer programming. If another agency is selected, then what is the agency going to do from July 1 for summer programming? Sarah Lagesse, Elmhurst stated that it wouldn't be a great customer service move if we had 2 agencies running summer programs.

B. Change of date for October Board Meeting due to NRPA Conference

- a. The group is looking to move the October board meeting to October 26, so that we can look at the proposals and discuss them at the meeting.

X. Adjournment: Jeremy Fila, York Center made a motion to adjourn the meeting, seconded by Tom Yurkovich, Westchester. Motion passed on a voice vote. The meeting adjourned at 3:37 p.m.