

GATEWAY SPECIAL RECREATION ASSOCIATION
BOARD OF DIRECTOR'S MEETING
10/26/23

- I. Call to Order:** With the absence of Chairman Contreras, Laure Kosey called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:00 pm on October 26, 2023 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Michele Sullivan, Countryside, Sarah Lagesse, Elmhurst; Mike Hayes, Hinsdale; Laure Kosey, Oak Brook; Matt Russian, Pleasant Dale; Tom Yurkovich, Westchester; Jeremy Fila, York Center. Dustin Kleefisch, Willowbrook arrived after roll was taken.

Ray Graham Staff: Ryan Massengill

Visitors: Alex Snyder, Hinsdale

- II. Open Forum:** None

- III. Board Member Comments:** None

- IV. Communications:**

- a. Letter from a community member**

This item was inadvertently left on the agenda as it was discussed last month. Nothing new heard.

- V. Approval of September 2023 Regular Meeting Minutes:**

A motion was made by Jermey Fila, York Center to approve the September meeting minutes and seconded by Mike Hayes, Hinsdale. *On a voice vote, the motion passed unanimously.*

- VI. Approval of October 2023 Treasurer's Report:**

A motion was made by Jim Pacanowski, Burr Ridge to approve the October treasurer's report and seconded by Dustin Kleefisch, Willowbrook. *On a voice vote, the motion passed unanimously.*

- VII. Reports**

- A. RGA Monthly Report – Ryan Massengill reviewed her report and noted the comparison that she generated between participation numbers in Fall 2022 and Fall 2023. There were 584 programs offered this fall. Basketball registration is closed and will start in two weeks. Special events and winter break camp will be a few additional upcoming program options. No programs were cancelled this fall. Volleyball just ended and the Green team took 1st place at SOI this past weekend. Vehicles are all in good shape at this point in time and the need still exists for the 15-passenger bus. Expressive Arts classes have started with D86 and D205. Therapeutic swim class will start at the YMCA. Basketball officials and scorekeepers will be needed for the season. The season runs from the end of November through February. If any agency has a special event and could use a vendor table, please contact Ryan. The green softball team took 2nd place in the whole state at SOI where they competed in the top division-Congratulations!

- VIII. Old Business:**

- A. RFP for Service Provider
1. Calendar Outline

Jim Pacanowski noted there will be some questions of both bidders regarding the RFP requesting supplemental information. The hope would be to receive those answers before the November board meeting and then board members could ask any other specific questions at that meeting. Mr. Pacanowski suggested that we hold an additional public meeting where both bidders could make a presentation. After discussion, December 5 @ 7pm was decided for the additional meeting. Mr. Pacanowski suggested that Ms. Lagesse work with Ms. Massengill regarding invitations of some sort for the meeting.

Discussion moved ahead to item B

B. Vehicle lease

The next lease isn't expected until July 2024 and RGA has not received any update on pricing.

C. IParks Insurance Renewal

This item was inadvertently left on the agenda as it was approved last month. Nothing new heard.

IX. New Business:

No official new business heard. Matt Russian informed the board that updated Certificates of Insurance need to get turned in to him.

At 3:15, Laure Kosey, Oak Brook; Dustin Kleefisch, Willowbrook; and Ryan Massengill, RGA were excused from the meeting so that discussion regarding the Service Provider RFP could take place. Discussion returned to Item VIII A.

Jim Pacanowski led the discussion and noted the report generated from the RFP Committee (Jim Pacanowski, Sarah Lagesse, and Matt Russian). He inquired if there were any additional thoughts from board members on items not noted in the report. Pros, cons, omissions, and questions from each RFP were discussed. Taking a tour of proposed facilities was also discussed. Jim P will be reaching out to both agencies with questions and any other additional information requested.

X. Adjournment: Tom Yurkovich, Westchester made a motion to adjourn the meeting, seconded by Michele Sullivan, Countryside. Motion passed on a voice vote. Meeting adjourned at 3:45pm.