

GATEWAY SPECIAL RECREATION ASSOCIATION
BOARD OF DIRECTOR'S MEETING
2-8-2024

- I. **Call to Order:** Chairman Mike Contreras called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:00 pm on 2-8-24 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge, Mike Hayes, Hinsdale, Mike Contreras, Oak Brook, Matt Russian, Pleasant Dale, Tom Yurkovich, Westchester, Dustin Kleefisch, Willowbrook, Jeremy Fila, York Center

Absent: Michele Sullivan, Countryside Sarah Lagesse, Elmhurst

Ray Graham Staff: Ryan Massengill

Guests: Catherine Campos RGA, Kim Zoeller RGA, Laure Kosey, Oak Brook Park District

- II. **Open Forum:** None

- III. **Board Member Comments:** Matt Russian, Pleasant Dale stated that he was going to send out the new articles of agreement.

- IV. **Communications:** None

- V. **Approval of January 2024 Regular Meeting Minutes:**

A motion was made by Jim Pacanowski, Burr Ridge to approve the January 2024 meeting minutes and seconded by Dustin Kleefisch, Willowbrook. *On a voice vote, the motion passed unanimously.*

- VI. **Approval of February 2024 Treasure's Report:**

Matt Russian, Pleasant Dale stated that our last deposit was put into the checking account instead of the money market account. We keep the checking account at \$1,000. He made the transfer to keep the checking account at \$1,000. A motion was made by Dustin Kleefisch, Willowbrook to approve the February 2024 treasure's report and seconded by Tom Yurkovich, Westchester. *On a voice vote, the motion passed unanimously.*

- VII. **Reports**

- A. RGA Monthly Report – We are in a double season for registration, Winter/Spring. Basketball will be wrapping up and Softball will start in May. All Spring programs will start in April. Registration numbers will increase closer to April. GSRA is offering 21 weekly programs. For athletic programs, we have basketball, track and field, and swimming. Basketball is ending and we had our Green team make it to State that is taking place in March. There will also be 11 special events. Vehicles are doing great. Vehicle 283 was inspected this morning. We will be turning that vehicle this summer. GSRA is looking for before and after care for programs in Elmhurst at Madison Early Childhood. Summer registration will happen on March 4. If you need GSRA to come speak to your camp staff let Ryan know. Ryan has been getting a lot of questions about Elevate. GSRA is going to hire that FT position. Ryan would like to get this program up and running by September. Jim Pacanowski, Burr Ridge stated to Ryan to move forward in finding staff and location. GSRA went to the Eagle Watch at Starved Rock. She stated it is a must-do. Matt Russian, Pleasant Dale, asked what was the number that Elevate would accommodate. Ryan stated that we will have 12 and to increase that number will depend on the location.

- VIII. **Old Business:**

- A. Vehicle Lease

- a. Ryan stated that she is waiting on Tom at Midwest. She also reached out to Best Bus Sales, and they are going to pull figures for us.
- B. Gateway Board Officer Assignments
 - a. Jim Pacanowski, Burr Ridge asked how many officers we are required to have. The consensus was 3. The recommendation was to have Jim Pacanowski, Burr Ridge as Chair, Mike Contreras, Oak Brook as Secretary, and Matt Russian, Pleasant Dale as Treasurer.
- C. Contract and Timeline Committee for Contract Schedule and Implementation
 - a. Contract Notes - Jim Pacanowski, Burr Ridge pointed out the document that was sent out to the board about the different items that we would like further explanation on. Also, if any points need to be added. Jim asked the group on both points, and nothing was brought up.
 - b. Kim Zoeller stated that she created a survey for the board and staff to get a better understanding of what they want out of the GSRA. Please fill that survey out so that we RGA can better understand what the board is looking for.
 - c. Jim Pacanowski, Burr Ridge suggested the committee meet on 2/23 at 10 am with RGA. Jim will compile the results from the survey and come up with a plan with RGA. Matt Russian, Pleasant Dale asked if participants should be involved in this survey. Ryan stated that the staff has a pretty good handle on what the participants are looking for.
- D. Current Contract Date and Potential for Adjustment in New Contract
 - a. The Contract Committee recommended that with this new contract, we extend the backend of the contract to end after the summer programming instead of in the middle of the season. This wouldn't impact the upcoming fiscal year but extend into the next fiscal year.
 - b. Laure Kosey, Oak Brook Park District asked if the board needs to approve the extension date of the Oak Brook Park District withdrawal date. The Board will eventually need to approve the extension. Laure was going to provide the date to the board.

IX. New Business:

- A. Presentation of FY24 Audit
 - a. Matt Russian, Pleasant Dale, stated that the Board received this electronically. The question was what we wanted on the website. Ryan stated everything is up-to-date and has been uploaded by her. We were going to leave the current information up on the site and continue to update new audits. Jim Pacanowski, Burr Ridge suggested that we should clean this up in the contract so everyone knows who should update the website.

- X. Adjournment:** Jeremy Fila, York Center made a motion to adjourn the meeting, seconded by Mike Hayes, Hinsdale. Motion passed on a voice vote. The meeting adjourned at 3:32 pm.