

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

3-14-2024

- I. Call to Order:** Chairman Jim Pacanowski called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:00 pm on 3-14-2024 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge, Michele Sullivan, Countryside, Jessica Marquez, Elmhurst, Mike Contreras, Oak Brook, Matt Russian, Pleasant Dale, Jeremy Fila, York Center

Absent: Mike Hayes, Hinsdale, Lianne Robinette, Westchester, and Dustin Kleefisch, Willowbrook

Ray Graham Staff: Ryan Massengill

Guests: Kim Zoellner, RGA

- II. Open Forum: None**

- III. Board Member Comments: None**

- IV. Communications: None**

- V. Approval of February 8, 2024, Regular Meeting Minutes: Move to the next meeting for approval due to no quorum present to approve the minutes.**

Due to no quorum present for the approval of the February 8th meeting, we are moving this approval to the April meeting.

- VI. Approval of March 14, 2024, Treasure's Report:**

Matt Russian, Pleasant Dale stated that the bank deposited the check into the checking instead of our money market account. QuickBooks was off but Matt talked to the audits and got it squared away. There will be a journal entry at the end of the year.

A motion was made by Mike Contreras, Oak Brook to approve the March 14, 2024, treasure's report and seconded by Jeremy Fila, York Center. *On a voice vote, the motion passed unanimously.*

- VII. Reports** – 110 participants over 21 weekly programs, 3 athletic programs, and 11 special events were in our Winter sessions. There will be a spring break camp and another week to get ready for spring programming. Currently, there are 122 participants over 21 weekly programs, 4 athletics programs, and 10 special events for the Spring. Vehicle update, the lease isn't due until October 21st. We are going to add the vehicle lease to the next meeting agenda. More detailed information will be at next month's meeting. We are making great contacts with new participants for summer camp with extended camp options. If you are looking for any training for your camps, please let Ryan know. The job description has been developed for Elevate. There will be 2 part-time positions and 1 full-time position. We still need to talk about the program plan, cost, and location. Jim Pacanowski, Burr Ridge stated that we don't want to hold back Gateway from getting someone in here. Don't let the board hold you back from starting the hiring and planning process. In February we had our Sweetheart Dance, and our Green Team came in 2nd place in the highest division in the state. Matt Russian, Pleasant Dale asked when the target date is to get someone hired for Elevate. Ryan stated she would love to get someone here by summer camp so that they could help with summer camp and understand the programming

aspect. Matt Russian, Pleasant Dale asked about the pricing of the bus and why it has gone way up. We will discuss this more in-depth at the next meeting.

VIII. Old Business:

- A. Gateway Board Officer Assignments
 - a. Jim Pacanowski, Burr Ridge – Chairperson
 - b. Matt Russian, Pleasant Dale - Treasurer
 - c. Mike Contreras, Oak Brook - Secretary
- B. 2024/2025 Contract Committee Update
 - a. Jim Pacanowski, Burr Ridge reviewed the packet that was provided to the board from the committee meeting. Jim highlighted that some of the Survey Monkey results will help shape RGA’s plan moving forward. One of the common responses was expanding the current number. RGA is going to try to reach out to the younger community. RGA feels that branding and brand recognition is a priority. Please review the results and the board should talk more in-depth so that RGA has a clear understanding of what we want as a board. The committee is meeting on Monday, and all meetings are targeted for 60 minutes. Jim spoke with Laure Kosey, Oak Brook about extending their withdrawal to March 30. There will be some adjustments for the last payment and programming if Oak Brook does withdraw from Gateway. Jim will issue the letter is this happens.

IX. New Business:

- A. Gateway SRA Bylaws Discussion
 - a. Matt Russian, Pleasant Dale discussed the articles of agreement. The last article was the 5th Amendment. We will discuss more in-depth at the next meeting.
- B. Future Contributions Discussion
 - a. Matt Russian, Pleasant Dale reviewed the possible contributions for the future contract. Willowbrook’s withdrawal changes the amount we will contribute due to the organization going from 9 to 8. See the spreadsheet that Matt provided for more information. Historically we have given between a 2-4.5% increase yearly. Matt also stated that Willowbrook will also be giving 2 months of their payment so that will be in next year’s budget. The other item that we need to think about is if Oak Brook does withdraw, those last months have to be divided between the other districts. Lastly, the next contract will be an 18-month contract to get us to the end of the Summer programming season. Please remember that when budgeting.

- X. **Adjournment:** Jeremy Fila, York Center made a motion to adjourn the meeting, seconded by Matt Russian, Pleasant Dale. Motion passed on a voice vote. The meeting adjourned at 3:30 pm.