

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

7-11-2024

- I. **Call to Order:** Chairman Jim Pacanowski, Burr Ridge called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:00 pm on 7-11-2024 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.
Roll Call: Board Members present: Jim Pacanowski, Burr Ridge, Michele Sullivan, Countryside (arrived late), Sarah Lagesse, Elmhurst, Mike Contreras, Oak Brook, Kathy Kasprzak, Westchester, Jeremy Fila, York Center
Absent: Mike Hayes, Hinsdale, Matt Russian, Pleasant Dale, and Dustin Kleefisch, Willowbrook
Ray Graham Staff: Ryan Massengill
Guests: Kim Zoellner and Catherine Campos from the Ray Graham Association. Laure Kosey, Oak Brook Park District.
- II. **Approval of July 11, 2024, Agenda:** A motion was made by Jeremy Fila, York Center to approve the July 11, 2024, agenda and seconded by Mike Contreras, Oak Brook. *On a voice vote, the motion passed unanimously.*
- III. **Open Forum: NONE**
- IV. **Board Member Comments:** The Oak Brook Park District is doing a disability awareness through JJ's List if anyone wants to attend. It is free.
- V. **Communications: NONE**
- VI. **Approval of June 13, 2024, Regular Meeting Minutes:** A motion was made by Jeremy Fila, York Center to approve the June 13, 2024, meeting minutes and seconded by Sarah Lagesse, Elmhurst. *On a voice vote, the motion passed unanimously.*
- VII. **Approval of July 11, 2024, Treasure's Report:** A motion was made by Mike Contreras, Oak Brook to approve the July 11, 2024, treasure's report and seconded by Jeremy Fila, York Center. *On a voice vote, the motion passed unanimously.*
- VIII. **Reports**
 - A. RGA Monthly Report – We are at 107 individuals in our weekly programs and special events. Summer camp is now in session 2 with 43 participants. Vehicles are so far so good. We will discuss it more later in the meeting. Ryan took Peter around to tour different facilities for the Elevate program. The fall guide is being worked on with some new youth programs, music programs, and others. That brochure will be out in August. We had 20 athletes that participated in the Summer Games. Soccer took 2nd place at ISU. This is a unique opportunity as some of the athletes get to stay in the dorms at ISU.
- IX. **Old Business:**
 - A. Vehicle Lease Discussion – Ryan stated there are 3 options. 3-year, 4-year or 5-year lease. The board looked at all 3 options and discussed all 3. We will be losing the leased vehicle with a wheelchair lift. This vehicle lease will be replacing the vehicle with a wheelchair lift. If we don't lease this vehicle, we will be left without a wheelchair-lift vehicle. Ryan stated that this is the most critical vehicle. Jim Pacanowski, Burr Ridge stated that we have accrued a fund balance that would be able to cover this lease.

- a. A motion was made by Jeremy Fila, York Center to approve the 3-year lease for 3 annual payments of \$32,231.00 and seconded by Michele Sullivan, Countryside. *On a roll call vote, the motion passed 5-0 with Mike Contreras, Oak Brook abstaining.*
- B. Discuss GSRA By-laws -Jim Pacanowski, Burr Ridge stated that he will bring a finalized version of this document to the next meeting. Jim pointed out the section about agencies missing meetings and the verbiage for that section. He stated that everyone should review and get back to him if any changes need to be made.
- C. Discuss GSRA Fiscal Year Budget and Member Contribution Amounts - Jim Pacanowski, Burr Ridge, suggested that we go into the fund balance and do a zero-percentage increase for the lost revenue if Oak Brook withdraws. The Board discussed the fund balance versus increasing dues. Sarah Lagesse, Elmhurst asked if historically there were any big purchases that the Gateway Board would have approved in the past. Besides vehicles, the group couldn't think of anything.
 - a. A motion was made by Jim Pacanowski, Burr Ridge to approve a zero-percent increase to agency contributions for the 2024-2025 fiscal budget and seconded by Sarah Lagesse, Elmhurst. *On a roll call vote, the motion passed 5-0 with Mike Contreras, Oak Brook abstaining.*

X. New Business:

- A. Discuss the Development of a Transition Plan to Chart a Course of Action Should Oak Brook Park District Withdraw from GSRA on March 30, 2025. Jim Pacanowski, Burr Ridge wanted to ask the group if there is any clarification from this document. Mike Contreras, Oak Brook stated Oak Brook wants to evaluate the situation and encourage GSRA to get better for the entire group. Laure Kosey, Oak Brook stated that we are in a holding pattern to see if GSRA will get more support from RGA to move in a positive direction. Oak Brook wants to provide support to grow GSRA with either agencies and/or participants. The Board went over the timeline for the next fiscal year. Laure Kosey, Oak Brook stated that a meeting with Jim Pacanowski, Burr Ridge, and Kim Zoellner, RGA should happen so that we can discuss at the next meeting.

- XI. Adjournment:** Jeremy Fila, York Center made a motion to adjourn the meeting, seconded by Michele Sullivan, Countryside. A motion passed on a voice vote. The meeting adjourned at 3:44 pm.