

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

9-12-24

- I. Call to Order:** Chairman Jim Pacanowski called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:01 pm on 9-12-24 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge, Sarah Lagesse, Elmhurst, Mike Hayes, Hinsdale, Mike Contreras, Oak Brook, Matt Russian, Pleasant Dale, Kathy Kasprzak, Westchester, Jeremy Fila, York Center

Absent: Michele Sullivan, Countryside

Ray Graham Staff: Ryan Massengill

Guests: Catherine Campos, RGA, Allen Taylor, RGA, Mark Langan, RGA, and Kim Zoeller, RGA.

- II. Approval of September 12, 2024, Agenda:**

A motion was made by Jeremy Fila, York Center to approve the September 12, 2024, agenda and seconded by Sarah Lagesse, Elmhurst. *On a voice vote, the motion passed unanimously.*

- III. Open Forum: NONE**

- IV. Board Member Comments:** Matt Russian, Pleasant Dale asked for the 2 missing Articles of Agreement signed page. Also, if you don't have your updated Certificate of Insurance please send it to him.

- V. Communications:** Due to members being at the National Parks and Recreation Conference, the board is moving the October board meeting back a week to October 17.

- VI. Approval of August 15, 2024, Regular Meeting Minutes:**

A motion was made by Jeremy Fila, York Center to approve the August 15, 2024, meeting minutes and seconded by Matt Russian, Pleasant Dale. *On a voice vote, the motion passed unanimously.*

- VII. Approval of September 12, 2024, Treasurer's Report:**

A motion was made by Mike Contreras, Oak Brook to approve the September 12, 2024, treasurer's report and seconded by Mike Hayes, Hinsdale. *On a voice vote, the motion passed unanimously.*

- VIII. Reports**

- A. RGA Monthly Report – Ryan Massengill did a recap that gives a comparison of numbers from last year to this year. Elevate started, currently we have 7 individuals but will end up with 8 by the end of the month. They have been using many of the partnering agencies while the weather is still good. Right now, we can dedicate 1 vehicle to Elevate. Other vehicles are doing well. Let Gateway know of any member events for the fall and winter. August highlights are the Bristol Renaissance Faire, the end-of-summer picnic, and our trip to Mackinac Island. Next year they decided that they want to go to Tennessee in 2025. Catherine Campos handed out information to update items from the RFP. This is more of a progress report of what is happening with Ray Graham and Gateway. It will be given month-to-month and will be in chart form.

- IX. Old Business:**

- A. Follow Up to Marketing/Re-branding Discussion - Jim Pacanowski, Burr Ridge talked about the follow-up from last month's marketing/re-branding discussion. Allen Taylor gave an overview of what the next steps of this process will be. The document outlines all the information for your marketing departments.

This information will be in addition to the marketing that Ray Graham does. There is a section for your organization to provide information to Allen and his team. Please fill that out and get it back to him and Ryan by October 1st. Allen and his team are looking to make a connection with all the agencies to better promote Gateway. Sarah Lagesse, Elmhurst asked if there are certain needs from a programming perspective that Gateway is looking for. Ryan Massengill stated it all depends on the program and event. We are close to 5 basketball teams so if we do get a 5th team then we will need more space. Jim Pacanowski, Burr Ridge stated that in the past a conversation was had on how we recruit other agencies. We need to see geographically if any agencies make sense. The other thing objective is to provide our strengths and weaknesses for Gateway. Jim volunteered to do the second portion. Sarah Lagesse, Elmhurst volunteered for the first point. Staff asked if there were any areas that we could target. Ryan stated Hodgkins might be one that we can look at for summer camp.

X. New Business:

- A. Approve Annual IParks Insurance Coverage - Matt Russian, Pleasant Dale stated that there wasn't any real change.

A motion was made by Jeremy Fila, York Center to Approve Annual IParks Insurance Coverage and seconded by Mike Hayes, Hinsdale. *On a roll call vote, the motion passed unanimously.*

- XI. Adjournment:** Jeremy Fila, York Center made a motion to adjourn the meeting, seconded by Mike Contreras, Oak Brook. A motion passed on a voice vote. The meeting adjourned at 3:30 pm.