

GATEWAY SPECIAL RECREATION ASSOCIATION
BOARD OF DIRECTORS' MEETING
5-15-2025

- I. **Call to Order:** Chairman Jim Pacanowski, Burr Ridge, called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:00 pm on 5-15-2025 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.
- Roll Call:* Board Members present:
Jim Pacanowski, Burr Ridge, Michele Sullivan, Countryside, Mike Hayes, Hinsdale, Mike Contreras, Oak Brook, Matt Russian, Pleasant Dale, Kathy Kasprzak, Westchester, Jeremy Fila, York Center, Sarah Lagesse, Elmhurst (arrived late)
- Absent:* None
- Ray Graham Staff:* Ryan Massengill, Cathrine Campos, Kim Zoeller
- Guests:* Amber Norman, RGA
- II. **Approval of May 15, 2025, Agenda:** A motion was made by Jeremy Fila, York Center, to approve the May 15, 2025, agenda, and seconded by Mike Hayes, Hinsdale. *On a voice vote, the motion passed unanimously.*
- III. **Open Forum:** None
- IV. **Board Member Comments:** Mike Contreras, Oak Brook, announced that he is leaving Oak Brook for the Addison Park District. No update on who is going to take his position. Matt Russian, Pleasant Dale, reminded those who are in IParks that their Certificate of Insurance will be expiring, and we will need updated ones.
- V. **Communications:** None
- VI. **Approval of April 10, 2025, Regular Meeting Minutes:** A motion was made by Jeremy Fila, York Center, to approve the April 10, 2025, meeting minutes, and seconded by Michele Sullivan, Countryside. *On a voice vote, the motion passed unanimously.*
- VII. **Approval of May 15, 2025, Treasurer's Report:** A motion was made by Michele Sullivan, Countryside, to approve the May 15, 2025, treasurer's report, and seconded by Mike Hayes, Hinsdale. *On a voice vote, the motion passed unanimously.*
- VIII. **Reports**
- A. RGA Monthly Report – We have 131 individuals currently. Elevate has 11 participants. We are expecting 2 more in June. Vehicles are going well. The website is going well. I hope all the board members had a chance to look at it. Michelle Sullivan, Countryside, stated a correction that needed to be made. RGA will be holding a stakeholder focus group to get more information to shape the future. Summer registration is open.
 - B. Action Plan – The Action plan has been running smoothly. Ryan has accepted a new position within RGA. She is now the Director of Therapeutic Recreation Services. Ryan will still be at the Gateway meetings. She is now taking over the horsemanship program and was able to realign the current staff to give them more responsibilities.
- IX. **Old Business:**
- A. Agency Recruitment Committee Update – The board discussed the updates to the brochure. Ryan Massengill suggested that the RGA graphic artist take a look at the brochure and clean it up. The board agreed.
- X. **New Business:**
- A. Installation of Board Officers - Jim Pacanowski, Burr Ridge suggested that we wait on the appointment of the secretary with the departure of Mike Contreras, Oak Brook, until next meeting.
 - a. Treasurer Nomination - A motion was made by Jim Pacanowski, Burr Ridge to nominate Matt Russian, Pleasant Dale, for treasurer, and seconded by Mike Hayes, Hinsdale. *On a voice vote, the motion passed unanimously.*

- b. Chairman Nomination - A motion was made by Jim Pacanowski, Burr Ridge to nominate Mike Hayes, Hinsdale, for Chairman, and seconded by Matt Russian, Pleasant Dale. *On a voice vote, the motion passed unanimously.*
- B. Initial Budget Discussion for FY25- 26 - Matt Russian, Pleasant Dale, started the discussion on the upcoming budget information. Amber Norman, RGA, presented the RGA budget and how it corresponds to the Gateway budget to the board. The board discussed details. Jim Pacanowski, Burr Ridge stated that with the RFP, one of the goals was to make sure that there was more transparency with the budget. Mike Contreras, Oak Brook, stated Oak Brook is pleased with the increased transparency and dedication to Gateway from RGA. Matt Russian, Pleasant Dale, continued the discussion as the board went through the different line items of the budget. Jim Pacanowski, Burr Ridge, reminded the board that each agency will have to pick up the amount that we lost from Willowbrook leaving the agency. Matt Russian, Pleasant Dale, stated that he would come to the next meeting with a 2.5%, 3%, and 3.5% increase to each agency's cost. This is a normal practice that the board has done yearly. The discussion continued for each line item with minor detailed changes.

XI. Adjournment: A motion was made by Jeremy Fila, York Center, to adjourn the meeting, seconded by Michele Sullivan, Countryside. The motion passed on a voice vote. The meeting was adjourned at 3:40 pm.