**GATEWAY SPECIAL RECREATION ASSOCIATION**

**BOARD OF DIRECTORS’ MEETING**

**June 12, 2025**

**I. Call to Order:**  Chairman Mike Hayes, Hinsdale, called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:01 pm on June 12, 2025 at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.

*Roll Call:* Board Members present:

Jim Pacanowski, Burr Ridge Michele Sullivan, Countryside Jessica Marquez, Elmhurst

Mike Hayes, Hinsdale Robert Pechous, Oak Brook Matt Russian, Pleasant Dale

Kathy Kasprzak, Westchester

*Absent:*

*Ray Graham Staff*

Jeremy Fila, York Center

*Guests:*

**II. Approval of June 2025, Agenda:**

A motion was made by Matt Russian, Pleasant Dale to approve the June 2025, agenda and seconded by Michele Sullivan, Countryside.

*On a voice vote, the motion passed unanimously.*

**III. Open Forum:**

**IV. Board Member Comments:**

**V. Communications:**

A. Robert Pechous (Oak Brook Director of Recreation and Communication) represented Oak Brook in light of their open vacancy. They hope to have the superintendent role filled by next meeting.

B. Jessica Marquez (Division Manager of Recreation) represented Elmhurst for Sarah Lagesse in light of her absence

**VI. Approval of June 2025, Regular Meeting Minutes:**

A motion was made by Jim Pacanowski Burr Ridge to approve the May 2025, meeting minutes, and seconded by Michele Sullivan, Countryside.

*On a voice vote, the motion passed unanimously.*

**VII. Approval of June 2025,** **Treasurer’s Report:**

A motion was made by Jim Pacanowski, Burr Ridge to approve the June 2025, treasurer’s report, and seconded by Michele Sullivan, Burr Ridge.

*On a voice vote, the motion passed unanimously.*

**VIII. Reports**

1. RGA Monthly Report –
   1. End spring season with 131 individuals.
   2. Starting summer season with 111 individuals
   3. Elevate at capacity on Wed and Fri
   4. 41 kids 1st session, 38 2nd session
   5. 24 weekly youth and adult programs running June-August
   6. Signs and information inside and outside of Hansen Center
2. Action Plan –
   1. Surveys for improvement for each program
   2. Coordinators in charge of more targeted outreach for participants
   3. Adding full time position – recreational specialist and to Elevate (specifically)

**IX. Old Business:**

1. Items
   1. Recruitment flyer
      1. Updates and changes to original
   2. 2025-26 Budget Discussion
      1. Discussion about raising member contribution rates between 1%-3.5% for the 2026 budget
         1. Need to raise about 20% after 2026 to balance the budget and have a minimum reserve. Major expense increase includes updated service contract.
            1. Brainstorming ideas included fundraising and finding other member agencies
            2. Approval of agenda will be placed on next meeting agenda
            3. Discussion item was raised to have a minimum financial fund balance, this will be placed on the next agenda.

**X. New Business:**

1. Items –
   1. **Approval of Installation of new Board Secretary, Sarah Lagesse:**

A motion was made by Jim Pacanowski, Burr Ridge to approve the Installation of new Board Secretary, Sarah Legesse and seconded by Michele Sullivan, Countryside *On a voice vote, the motion passed unanimously.*

*Lagesse has virtually agreed to position before June 2025 meeting.*

* 1. Development of an SRA packet (contract, history, past minutes, who we are) for new members to understand historical information.

**XI. Adjournment:** A motion was made by Jim Pacanowski, Burr Ridge, to adjourn the meeting, seconded by Matt Russain, Pleasant Dale The motion passed unanimously on a voice vote. The meeting was adjourned at 3:42pm.