

GATEWAY SPECIAL RECREATION ASSOCIATION

NOTICE IS HEREBY GIVEN that the meeting of the
Gateway Special Recreation Association Board of Directors
will be held on **Thursday, December 11, 2025, at 3:00 PM**
at the Oak Brook Family Recreation Center
1450 Forest Gate Rd., Oak Brook, IL 60523

- I. **Chairman Mike Hayes, Hinsdale**, called the Gateway Special Recreation Association Board of Directors Meeting to order at **3:02 pm on December 11, 2025**, at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road in Oak Brook, Illinois. A Quorum was present.
- II. **Roll Call:**

Present

Jim Pacanowski, Burr Ridge
Michele Sullivan, Countryside
Sarah Lagesse, Elmhurst
Mike Hayes, Hinsdale
Brian DeWolf, Oak Brook
Matt Russian, Pleasant Dale
Jeremy Fila, York Center

Absent: Kathy Kasprzak, Westchester

RGA Staff

Ryan Massengill, Superintendent of Recreation, Ray Graham Association
Kim Zoeller, President & CEO, Ray Graham Association

- III. Approval of December 11, 2025, agenda
A motion was made by Jeremy Fila, York Center to approve the September 2025, agenda and seconded by Matt Russian, Pleasant Dale.
On a voice vote, the motion passed unanimously.
- IV. Open Forum
- V. Board Member Comments
 - Mike Hayes met with Laure from Oak Brook last week to talk about agency recruitment.
 - Matt Russian informed the Board that any agency that is PDRMA, their COI is almost up, an updated one for 2026 should be sent to him.
- VI. Communications
- VII. Approval of November 13, 2025, Regular Meeting Minutes
A motion was made by Jeremy Fila, York Center to approve the November 2025 meeting minutes, and seconded by Michele Sullivan, Countryside.
On a voice vote, the motion passed unanimously.

VIII. Approval of the December Treasurer's Report
A motion was made by Jim Pacanowski, Burr Ridge to approve December 2025, treasurer's report, and seconded by Michele Sullivan, Countryside.
On a voice vote, the motion passed unanimously.

IX. Reports

- a. RGA Monthly Report
 - i. Winter Break Camp registration closes tomorrow
 - ii. One vehicle just had oil change
 - iii. P.E. Take Over Days-one more tomorrow
 1. Lincolnway has offered to help with equipment through grants
 2. Program is all about Disability Awareness and connections with teachers
 - iv. Winter Spring Registration started this past Monday. Still, plenty of room in programs
 1. Ryan can send digital brochure if you want to put on agency website. Will be dropping off physical copies next week.
 2. Floor Hockey and Flag Football, new programs being offered.
 - v. November- Unified Bags Tournament. One Gateway participant and his mom received gold and are going to state in spring.
 - vi. One more basketball tournament in January.
 - vii. Elevate visited The Shedd on a free day. They are out and about every day.
- b. RGA Action Plan-Updates-Ryan Massengil
 - i. Ryan attended the Elmhurst Park District Board meeting.
 - ii. NEDSRA had a Fall Family Resource Fair open to everyone.
 - iii. RGA staff received bonuses-pro-rated on how long they have been there-up to 12%.
 - iv. Jim P- Buona Beef new headquarters in Burr Ridge. Recently, they had a Walk for Autism. Burr Ridge worked with them and made contact. Could be a possible corporate partner or resource in the future.

X. Old Business

- a. Agency Recruitment Update
 - i. Mike Hayes met with Laure-if she goes out there and makes a connection, would Board be open to 6 month trial for any new agency?
 1. Jim Packinowski commented that an agency can't start a trial period until one of their residents signs up for a Gateway program.
 2. Ryan Massengil-might work better if agency already has Participants participating in programs as non-resident.
- b. RGA Service Contract
 - i. Mike Hayes provided handout: Gateway SRA FY26 Budget & Future Year Projected Proposals
 - ii. Right now plan is to do a 6 month extension of current contract.
 - iii. After the 6 month extension, the new contract would include RGA would taking over vehicles, 3% increase on member contributions. RGA would add additional vehicles to be part of Gateway program-from IDOT-RGA only pays if there are accidents. IDOT covers all maintenance.
 - iv. Kim Zoeller-projections show reduction in the amount of fund balance

being spent. Elevate will continue to grow. Biggest cost for Elevate is staff wages. Still looking into utilizing Medicaid to supplement costs. Reduction in one-on-one aids costs to Gateway-RGA now includes in staffing plan and rolls into RGA Service Contract. It will be easier then back charging after staff has worked. Have not used the money budgeted in this account for a number of years. RGA also has cohort of staff that could be pulled as one-on-ones if needed and will not charge back to Gateway members. Ryan has been using Restricted Donation for Day Camp expenses-may need to account for losing that donation in a few years.

- v. Mike Hayes confirmed all Board members reviewed the Draft of the Service Contract and will send to Legal to review.
- vi. Matt Russian updated the Beginning Fund Balance for FY26 to be \$500,403 after reconciling expenses this month.
- vii. Ryan Massengil contacted two other SRA's that work with Service Agency.
 - 1. Fox Valley SRA does all activity programming, etc. but don't provide staff. Service Agency provides staff and it is a Service Agency program. They do not have to indicate if Res/Non-Res
 - 2. NWSRA Collaborative with Clearbrook and a licensed service provider. Subject to everything that every Service agency does. Evaluations are done at the Agency's programs.
 - 3. Right now there is no waitlist for Elevate.
 - 4. Kim Zoeller-will keep researching-may look at a hybrid of both examples. Will keep discussing at future Board meetings. January meeting-Board lay out expectations for RGA.

XI. New Business

a. iParks Renewal

Matt Russian explained that the contract moved to calendar year, and price increased.

XII. Adjournment-3.45PM

A motion was made by Jeremy Fila, York Center, to adjourn the meeting, seconded by Michele Sullivan, Countryside. The Board was polled. The motion passed unanimously on a voice vote to adjourn the meeting at